

Sauna Build Decision Checklist

Compare four ways to get a completed home sauna before choosing the lowest quote.

01 / CHOOSE YOUR BUILDING METHOD

PROJECT SNAPSHOT

Project type / heater:

Indoor or outdoor location:

Available space + delivery access:

FOUR ROUTES: WHAT EACH ACTUALLY MEANS

ROUTE	YOUR MAIN WORK	CHECK BEFORE YOU CHOOSE
Scratch-built DIY	Plan, buy materials, and build or coordinate work.	Technical skill, approved design, usable time, rework risk.
Self-assembled kit	Buy compatible components and assemble per manual.	Complete kit contents, lifting help, site preparation.
Pro-assembled kit	Buy kit; pay for physical assembly.	Excluded electrical, delivery, site and permit tasks.
Contractor-managed	Agree scope with a lead contractor.	Exact inclusions, change orders, schedule, warranties.

READINESS CHECK - MARK EACH BEFORE ORDERING

- | | |
|--|--|
| ☐ Exact finished dimensions and door clearance measured | ☐ Ventilation and moisture details established |
| ☐ Entire delivery route and unloading plan confirmed | ☐ Required approvals checked with local authority |
| ☐ Foundation / floor and drainage assessed | ☐ Work hours and helper availability realistic |
| ☐ Heater and controller manuals obtained | ☐ All scope exclusions identified in writing |
| ☐ Electrical requirements reviewed by qualified trade | ☐ Warranty and future service contact identified |

Initial preferred route:

Next: assign every task to a person or company on page 2.

Who Does Which Job?

Fill the owner column before accepting a kit or installation estimate.

02 / ASSIGN OWNERSHIP

A kit assembly quote is not necessarily a complete installation contract. Record who is responsible for each task and who confirms code or safety requirements.

TASK OWNERSHIP WORKSHEET

TASK / SCOPE ITEM	WHO OWNS IT?	CONFIRMED?
Supplier, exact model, bill of materials	_____	☐ Y ☐ N
Freight delivery, unloading and damage report	_____	☐ Y ☐ N
Base, flooring, site drainage / load assessment	_____	☐ Y ☐ N
Structural framing or building changes	_____	☐ Y ☐ N
Insulation and moisture / vapor control	_____	☐ Y ☐ N
Cabin panels, benches, glass and door assembly	_____	☐ Y ☐ N
Heater sizing and required clearances	_____	☐ Y ☐ N
Wiring, dedicated power and controller connection	_____	☐ Y ☐ N
Ventilation, ducts and mechanical work	_____	☐ Y ☐ N
Chimney / flue if wood-burning	_____	☐ Y ☐ N
Permits, inspections and corrections	_____	☐ Y ☐ N
Final commissioning and warranty handover	_____	☐ Y ☐ N

SIX CHECKS BEFORE THE DEPOSIT

- | | |
|---|--|
| ☐ Written scope lists all included equipment and materials | ☐ Change orders and damaged-freight process explained |
| ☐ Separate trade and permit costs are quoted or flagged | ☐ Contractor licenses / insurance checked when relevant |
| ☐ Work start, delivery date and readiness date recorded | ☐ Warranty coverage and handoff documents identified |

Print-and-Fill Quote Comparison

Enter actual written quotes. Use INCLUDED for line items already covered by another quoted price.

03 / MAKE THE COSTS COMPARABLE

QUOTE / CONTRACTOR:	DIY	KIT / SELF	KIT / PRO	CONTRACTOR
LINE ITEM	DIY	KIT SELF	KIT PRO	FULL SERVICE
Raw materials or kit package	_____	_____	_____	_____
Heater, controls and stones	_____	_____	_____	_____
Delivery and unloading	_____	_____	_____	_____
Base, floor and site preparation	_____	_____	_____	_____
Structural / enclosure work	_____	_____	_____	_____
Insulation and interior finish	_____	_____	_____	_____
Ventilation / moisture work	_____	_____	_____	_____
Electrician and connections	_____	_____	_____	_____
Chimney / flue (if relevant)	_____	_____	_____	_____
Construction / assembly labor	_____	_____	_____	_____
Permits and inspection fees	_____	_____	_____	_____
Tools, rentals, weatherproofing	_____	_____	_____	_____
Sales tax and other required work	_____	_____	_____	_____
KNOWN QUOTED TOTAL	_____	_____	_____	_____
PROPOSAL / MODEL NAME	_____	_____	_____	_____
ESTIMATED READY-TO-USE DATE	_____	_____	_____	_____

COMPARE THE SAME FINISHED SCOPE

Write INCLUDED if a line is covered elsewhere. Write NOT QUOTED if the cost is missing. A missing quote is not \$0: do not treat its sum as a final installed total.

For an editable subtotal and missing-quote count, use the companion Excel worksheet.